

PRIVACY STATEMENT

A-EXPERTS
YERSEKESTRAAT 5
3086 SC ROTTERDAM
NEDERLAND

A-EXPERTS.NL
SANDRA@A-EXPERTS.NL
COC 24467087

1. A SUMMARY OF THE PERSONAL DATA WE PROCESS

A. FROM YOU AS A VISITOR OF THIS WEBSITE

- i. First and last name
- ii. E-mail address
- iii. Other personal data that you actively provide
- iv. Location
- v. Data about your activities on our website
- vi. IP address
- vii. Type of browser and device

2. SENSITIVE PERSONAL DATA WE PROCESS

A. MINORS

- i. Our website and services do not intend to collect data about visitors who are under the age of 16, with the exception of given permission from parents or guardians. A-Experts cannot check if a visitor is older than the age of 16, therefore we advise parents to be involved in the online activities of their children. This way, we can prevent data on children from being collected without parental consent.

B. PLEASE CONTACT US IF WE HAVE DONE SOMETHING WRONG

- i. If you are convinced that we have collected personal data about a minor without the aforementioned consent, please contact us via sandra@a-experts.nl. We will delete the data immediately.

3. WHY WE NEED YOUR DATA AND FOR HOW LONG

A. A-EXPERTS PROCESSES YOUR PERSONAL DATA WITH THE FOLLOWING PURPOSES:

- i. To be able to e-mail you when this is necessary to provide our services;
- ii. To send you requested information as a result of filling out the contact form and finally;
- iii. To analyse your behaviour on the website in order to improve our website and to adjust it to your preferences.

B. THE DURATION FOR WHICH WE STORE YOUR DATA

- i. A-Experts will not store your personal data any longer than necessary to achieve the purposes for which your data is collected. If you would like information about our retention periods in your specific case, please contact: sandra@a-experts.nl.

4. PROCESSING BY THIRD PARTIES

- i. Besides the cookies we use, as described in our cookie declaration, we also share the data we collect from you on our website with the following third parties:
 - a. DEVOS Digital, webmaster
 - b. Trafft, software for scheduling appointments
- ii. We have made good agreements with the above processors. We force these third parties to use at least the same level of data protection as we offer you as data controller.

5. ACCESSING, ADJUSTING OR DELETING YOUR DATA

A. YOUR RIGHTS

- i. You have the right to
 - a. access your personal data,
 - b. request an adjustment of your data
 - c. request that less of your data be processed by us,
 - d. apply for the removal of your data,
 - e. have your data transferred to someone else and
 - f. file a complaint as described in article 8.
- ii. If you have any questions or comments about the way A-Experts processes your data, please send them to sandra@a-experts.nl.
- iii. A-Experts wants to be sure that the request has been made by you. That is why we kindly ask that you, along with your request for access, correction or removal, send us a copy of your ID. To protect your privacy, A-Experts asks you to **black out** your photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), document number and citizen service number/social security number in this copy.
- iv. A-Experts will respond to your request as soon as possible, but at least within four weeks.

6. RIGHT TO COMPLAIN

A. INTERNAL HANDLING

- i. If you have any complaints about the processing of (personal) data, A-Experts would like to clear the air with you in mutual consultation. Please send your complaint to sandra@a-experts.nl.

B. DATA PROTECTION AUTHORITY

- i. Based on the General Data Protection Regulation, you have the right to submit a complaint to your own Data Protection Authority about our processing of your personal data. You can contact the lead supervisory authority of A-Experts, which is the Dutch DPA (Autoriteit Persoonsgegevens). For more information on your right to complain, please visit the Dutch DPA's website: <https://autoriteitpersoonsgegevens.nl/en>.

7. SECURE CONNECTION USING SSL - ENCRYPTION

A. SSL

- i. To protect you as a website visitor, A-Experts uses secure encryption technologies. Using SSL (Secure Socket Layer) your personal data is encrypted (not visible to third parties) on our site. This way, you can be sure that your data will only be visible to you and our server.

B. HOW CAN I IDENTIFY THE SECURE CONNECTION?

- i. We use SSL-encryption on all parts of our site where your data is used, such as when filling out the contact form. You can check and recognize this yourself. When you are on an encrypted part of our site, you will see a (green) lock symbol appearing in the lower-right or top-left corner of your browser. In addition, the URL of <http://> changes to <https://> which also indicates that the page is secure.

8. SECURITY AND VERSION

A. SECURITY

- i. A-Experts takes the protection of your data very seriously and therefore takes appropriate measures to prevent misuse, loss, illegal access, unwanted disclosure and unauthorized modification. If you feel that your data is not properly secured or if there are indications of abuse, please contact us directly at sandra@a-experts.nl

9. QUESTIONS

A. CONTACTPERSON

- i. A-Experts has appointed Sandra as the person responsible in the area of GDPR. When you have remarks regarding this privacy statement or you have general questions regarding the GDPR, you can contact us via sandra@a-experts.nl